

भारतीय गैर न्यायिक

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MEMORANDUM OF UNDERSTANDING BETWEEN
HIGHER EDUCATION DEPARTMENT, GoO
AND

Khariar (Autonomous) College, Khariar

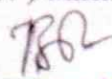
FOR THE IMPLEMENTATION OF THE INSTITUTIONAL
DEVELOPMENT PLAN
UNDER


THE ODISHA HIGHER EDUCATION PROGRAM FOR EXCELLENCE
AND EQUITY (OHEPEE)

Contract / Agreement No .

PARTIES

This Memorandum of Understanding (hereinafter referred to as 'MOU') is made and entered into on this 16th day of March 2018 between the Higher Education Department, Government of Odisha, represented by SPD-cum-Joint Secretary to Government (hereinafter referred to as the 'DEPARTMENT') and Khariar (Autonomous) College, Khariar, Dist. Nuapada through, Principal (hereinafter referred to as the 'INSTITUTION') which is an Autonomous College.


SPD, OHEPEE-Cum-Joint Secretary
Higher Education Department


PRINCIPAL 16/3/18
KHARIAR COLLEGE, KHARIAR
DIST. NUAPADA

PURPOSE

The objective of the Odisha Higher Education Program for Excellence and Equity (OHEPEE) is to improve quality of students' education, equitable access to selected higher education institutions and improved governance of the higher education system in Odisha. The program will focus on the following to achieve the program objective:

- Improving the quality of the INSTITUTION including improving the NAAC grade from the previous cycle of accreditation;
- Increasing on-time graduation rate of students in undergraduate degree disaggregated by women, ST, SC, and total students
- Improving the use of online Finance Management system and improving Procurement management
- Satisfactorily achieving the milestones set by the DEPARTMENT

AND WHEREAS the comprehensive description, implementation and operating conditions for the Program are contained in the document entitled the Operations Manual (OM) for IDG grant¹ and the Program Implementation Manual (PIM).

AND WHEREAS, the INSTITUTION has been selected to receive financing through an Institutional Development Grant (IDG) of **Rs. 7.40 Crore** (Rupees Seven Crore Fourty Lakhs) only to pursue the goals set out in its Institutional Development Plan (IDP) and related activities.

NOW THEREFORE the parties agree as follows

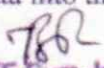
SECTION I – Responsibilities of the Institution

As conditions for receiving the IDG, the INSTITUTION agrees to:

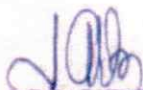
- a) Follow the Program guidelines and procedures prescribed in the OM, Program Implementation Manual (PIM) and Procurement Manual and Environment, Social and Safety Assessment (ESSA) as may be prescribed from time to time by the DEPARTMENT for implementation of the Program.
- b) Take all necessary actions to achieve the milestones / performance indicators set by the DEPARTMENT.
- c) Ensure timely progress of the agreed Work Plan annexed as Appendix – I of the MOU. The INSTITUTION shall be responsible for facilitating and/ or monitoring the Civil works and other activities executed by agencies outside the INSTITUTION for such timely progress.

Submit procurement plans, budget, Utilization certificate etc., to the DEPARTMENT by the date as intimated by the DEPARTMENT

- d) Submit timely progress reports in the prescribed format to the DEPARTMENT by entering data into the Program MIS system.


SPD, OHEPEE-Cum-Joint Secretary
Higher Education Department¹

¹ Available at <http://dheodisha.gov.in/DHE/PDF/OM.pdf>


PRINCIPAL 16/3/18
KHARIAR COLLEGE, KHARIAR
DIST. NUAPADA

- e) Facilitate the participation of students, faculty and staff in training sessions, seminars and conferences and training programs planned under the Program.
- f) Complete the procedure required for National Assessment and Accreditation Council (NAAC) accreditation, if the institution does not have a valid NAAC. Apply for reaccreditation and complete the procedure required before the current accreditation lapses, if the institution has already been accredited by NAAC.
- g) Comply with the terms and conditions for the release of first and subsequent grants by the DEPARTMENT as described in Section III
- h) Ensure adherence to the principles of financial propriety and establish / Activate Grievance Redressal Mechanism to resolve grievances of all the stakeholders including complaints relating to fraud and corruption as specified in the PIM
- i) The Institution shall comply with the observations made by the officials of the DEPARTMENT within the timelines as may be specified.
- j) The college shall facilitate audit process carried out by agencies designated by DEPARTMENT. The observations raised in the audit should be complied within the time line provided.
- k) The INSTITUTION shall facilitate the execution of civil works through Public Works / Rural Works department which is a Government agency. The INSTITUTION must demand and retain the approved drawing, design & estimate of the building(s) constructed by the govt. agency for on-site monitoring and for future reference.
- l) The institution shall not divert the program fund towards any other component or activity, without the prior written consent of the DEPARTMENT
- m) Carry out monitoring and evaluation and data collection activities as set out in the PIM and the Management Information System format, and provide documents and data to the DEPARTMENT, as and when requested, in the agreed format within stipulated timeline.
- n) Participate in all activities advised by the DEPARTMENT to facilitate the implementation of the Program, such as the Program Management Information System, Governance benchmarking exercise, students satisfaction surveys, Faculty feedback systems etc.,
- o) Assign responsibility for implementation of the IDP to an implementation unit within the INSTITUTION with functions and structures as set out in the PIM.
- p) Implement all reforms and activities as committed by the INSTITUTION under the Program and contained in the PIM including through any amendments required to the rules, policies and guidelines under the jurisdiction of the INSTITUTION
- q) Take all necessary actions to achieve the program milestones / performance indicators as notified by DEPARTMENT
- r) Closely work with the Consultants of the PMU(Program Management Unit) and other officials to achieve the program targets
- s) The INSTITUTION agrees to strictly abide by the following safety and environmental safeguards;
 1. No procurement of equipment dealing with radioactive material or hazardous material without permission of SPD
 2. No construction using asbestos containing materials

SPD
 SPD, OHEPEE-Cum-Joint Secretary
 Higher Education Department

Principal
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 KHARIAR COLLEGE, KHARIAF
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Page 3 of 7